



**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Center Community Development District

**FROM:** Barbara E. Kays, Budget Director

**DATE:** 12/9/2020

**SUBJECT:** **Adopt Budget Resolution 21-05: FY2019-20 Carry Forward Requests**

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**ISSUE:**

Adoption of Resolution 21-05 to amend the Fiscal Year 2020-21 Village Center Community Development District Budget to carry forward requested unspent budgeted funds from Fiscal Year 2019-20.

**ANALYSIS/INFORMATION:**

The Village Center Community Development District Board of Supervisors adopted the Fiscal Year 2019-20 Budget at a public meeting held on September 11, 2019.

At the end of each fiscal year carry forward requests are submitted to request that budgeted funds are carried from one fiscal year to the next fiscal year for projects that were budgeted but not completed or items that have been ordered yet unpaid at the end of the fiscal year.

Attached is a list of carry forward requests to amend the Fiscal Year 2020-21 Budget for the General Fund, Village of Spanish Springs Fund, Recreation Amenities Division Fund, Little Sumter Service Area Fund, and Village Center Service Area Fund.

This morning the Amenity Authority Committee recommended approval of the Fiscal Year 2019-20 Carry Forward Requests for the Recreation Amenities Division Fund to the Village Center Community Development District Board for adoption.

**STAFF RECOMMENDATION:**

Staff recommends the Board of Supervisors adopt Resolution 21-05 to amend the Fiscal Year 2020-21 Village Center Community Development District Budget to carry forward the Fiscal Year 2019-20 requested unspent budgeted funds.

**MOTION:**

Move to adopt Resolution 21-05 to amend the Fiscal Year 2020-21 Village Center Community Development District Budget to carry forward the Fiscal Year 2019-20 requested unspent budgeted funds.

**ATTACHMENTS:**

Description	Type
□ <a href="#">Budget Resolution 21-05</a>	Cover Memo

**RESOLUTION 21-05**

**A RESOLUTION AMENDING THE VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 FOR THE FISCAL YEAR 2019-20 CARRY FORWARD REQUESTS**

**WHEREAS**, the Village Center Community Development District Board of Supervisors adopted the Fiscal Year 2019-20 Budget at a public meeting held on September 11, 2019; and,

**WHEREAS**, as the projects provided on the attached list have not been completed by the end of the fiscal year, it is necessary to carry forward the requested Fiscal Year 2019-20 unspent budgeted funds into the Fiscal Year 2020-21 Budget; and,

**WHEREAS**, the requests to carry forward the funds and re-appropriate in the Fiscal Year 2020-21 Budget have been reviewed and approved by the District Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT THAT THE FISCAL YEAR 2020-21 BUDGET BE AMENDED AS FOLLOWS:**

**GENERAL FUND**

**SOURCES:**

20.001-00.00.000-669.901 Working Capital \$ 597,049

**DISBURSEMENTS:**

20.001.10.14.600.513.642 Capital FF&E \$ 50,000

20.001.10.15.000.512.525 Non-Capital Hardware/Software \$ 9,763

20.001.10.16.000.513.343 Systems Mgmt Support \$ 45,750

20.001.60.62.000.513.642 Capital FF&E \$ 473,648

20.001.70.71.000.513.525 Non-Capital Hardware/Software \$ 1,112

20.001.70.71.000.513.542 Training & Education \$ 16,776

**VILLAGE OF SPANISH SPRINGS FUND**

**SOURCES:**

20.121-00.00.000-669.901 Working Capital \$ 16,496

**DISBURSEMENTS:**

20.121-50.52.000-539.462 Building/Structure Maintenance \$ 16,496

## **PUBLIC SAFETY FUND**

### **SOURCES:**

20.124-00.00.000-669.901	Working Capital	\$1,345,248
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### **DISBURSEMENTS:**

20.124-90.91.000-522.319	Other Professional Services	\$ 24,700
20.124-90.95.045-522.462	Building/Structure Maint	\$ 720
20.124-90.95.045-522.622	Buildings	\$ 54,836
20.124-90.95.051-522.522	Operating Supplies	\$ 33,534
20.124-90.95.045-522.524	Non-Capital FF&E	\$ 6,847
20.124-90.95.041-522.622	Buildings	\$ 56,070
20.124-90.95.044-522.622	Buildings	\$ 77,070
20.124-90.95.043-522.641	Vehicles	\$ 150,040
20.124-90.95.045-522.641	Vehicles	\$ 919,791
20.124-90.95.046-522.641	Vehicles	\$ 20,190
20.124-90.95.045-522.642	Capital FF&E	\$ 1,450

## **RECREATION AMENITIES DIVISION FUND**

### **SOURCES:**

20.421-00.00.000-669.901	Working Capital	\$ 662,181
20.421-00.00.000-669.903	General R&R Reserve	\$ 440,974

### **DISBURSEMENTS:**

20.421.30.32.172.572.633	Infrastructure	\$ 70,000
20.421-50.51.000-539.312	Engineering Services	\$ 20,482
20.421-50.52.171-539.462	Building/Structure Maint	\$ 64,087
20.421-50.52.175-539.642	Capital FF&E	\$ 135,040
20.421-50.53.002-539.462	Building/Structure Maint	\$ 36,648
20.421-50.53.003-539.462	Building/Structure Maint	\$ 192,411
20.421-50.53.004-539.462	Building/Structure Maint	\$ 203,553
20.421-50.54.016-539.462	Building/Structure Maint	\$ 30,000
20.421-50.54.017-539.462	Building/Structure Maint	\$ 45,000
20.421-50.55.053-539.633	Infrastructure	\$ 39,447
20.421-50.56.107-539.633	Infrastructure	\$ 120,567
20.421-50.57.000-539.462	Building/Structure Maint	\$ 70,000
20.421-50.57.000-539.642	Capital FF&E	\$ 75,920

## **LITTLE SUMTER SERVICE AREA FUND**

### **SOURCES:**

20.422-00.00.000-669.901	Working Capital	\$ 454,470
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### **DISBURSEMENTS:**

20.422-10.00.000-536.319	Other Professional Services	\$ 59,112
20.422-10.00.000-536.462	Capital Infrastructure	\$ 109,750
20.422-10.00.000-536.633	Capital Infrastructure	\$ 192,258
20.422-10.00.000-536.642	Capital FF&E	\$ 93,350

**VILLAGE CENTER SERVICE AREA FUND**

**SOURCES:**

20.423-00.00.000-669.901 Working Capital \$ 630,498

**DISBURSEMENTS:**

20.423-10.00.000-536.319 Other Professional Services \$ 6,508

20.423-10.00.000-536.633 Capital Infrastructure \$ 559,610

20.423-10.00.000-536.642 Capital FF&E \$ 64,380

Adopted this 9<sup>th</sup> day of December, 2020.

VILLAGE CENTER COMMUNITY  
DEVELOPMENT DISTRICT



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Kelly Flores, Chair



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Richard J. Baier, Secretary

**Village Center Community Development District  
FY 2019-20 Carry Forward Requests**

**General Fund**

Account	Acct Description	Project	Reason for Request	Funding Source	Amount
<b>IT Services</b>					
20.001.10.16.000.513.343	Systems Mgmt Support	Network Re-Routing	Project delayed due to COVID priorities	WC	45,750
<b>District Clerk</b>					
20.001.10.15.000.512.525	Non-Capital Hardware/Software	Chrome Books	Did not receive total items before year end	WC	9,763
<b>Finance</b>					
20.001.60.62.000.513.642	Capital FF&E	BS&A Project	Final phase of project	WC	473,648
<b>Human Resources</b>					
20.001.70.71.000.513.525	Non-Capital Hardware/Software	Laptop/Software for LMS Project	Upgrade not fully completed	WC	1,112
20.001.70.71.000.513.542	Training & Education	LMS Development & Implementation	Upgrade not fully completed	WC	16,776
<b>Customer Service</b>					
20.001.10.14.600.513.642	Capital FF&E	Website Platform Upgrade	Dept is in preliminary stages of the upgrade	WC	50,000

Total \$ 597,049

**Village of Spanish Springs (VOSS) Fund**

Account	Acct Description	Project	Reason for Request	Funding Source	Amount
20.121-50.52.000-539.462	Bldg/Structure Maint	Rebuild Trellis	Project delayed due to COVID setbacks.	WC	16,496

Total \$ 16,496

**Public Safety Fund**

Account	Acct Description	Project	Reason for Request	Funding Source	Amount
<b>Admin</b>					
20.124-90.91.000-522.319	Other Professional Services	Review of Fire Department Governance	Work has started; will take approximately one year to complete.	WC	24,700
<b>Fire Stations</b>					
20.124-90.95.045-522.462	Building/Structure Maint	Station 45 - Vehicle Exhaust System	Equipment delivered; estimated completion by 12/31/20	WC	720
20.124-90.95.045-522.622	Buildings	Station 45 - Vehicle Exhaust System	Equipment delivered; estimated completion by 12/31/20	WC	51,000
20.124-90.95.045-522.622	Buildings	Station 45 - Emergency Exit Door	Work completed by DPM and invoice received in November	WC	3,836
20.124-90.95.051-522.522	Operating Supplies	Station 51 - Bunker Gear	Pre-ordered for new class; estimated delivery 2/28/21	WC	33,534
20.124-90.95.045-522.524	Non-Capital FF&E	Station 45 - Radio Straps	Equipment delivered after 9/30/20	WC	6,847
20.124-90.95.041-522.622	Buildings	Station 41 - Vehicle Exhaust System	Equipment delivered; estimated completion by 11/30/20	WC	56,070
20.124-90.95.044-522.622	Buildings	Station 44 - Vehicle Exhaust System	Work finished 11/20/20	WC	77,070
20.124-90.95.043-522.641	Vehicles	Station 43 - Rescue Apparatus	Vehicle delivered last week; still mounting medical equipment	WC	147,380
20.124-90.95.043-522.641	Vehicles	Station 43 - Rescue Apparatus Equipment	Mounting of fire equipment	WC	2,660
20.124-90.95.045-522.641	Vehicles	Station 45 - Aerial Apparatus -	Vehicle not delivered; should arrive in next few weeks	WC	919,791
20.124-90.95.046-522.641	Vehicles	Station 46 - Mobile Quick Response Unit	Waiting on hood; estimated delivery by 11/30/20	WC	20,190
20.124-90.95.045-522.642	Capital FF&E	Station 45 - LifePak 15 Accessories	Modem received this week; awaiting invoice	WC	1,450

Total \$ 1,345,248

**Recreation Amenities Division (RAD) Fund**

Account	Acct Description	Project	Reason for Request	Funding Source	Amount
<b>Golf</b>					
20.421.30.32.172.572.633	Infrastructure	Chula Vista Tee Project	Project delayed due to COVID setbacks	Gen R&R	70,000
<b>DPM</b>					
20.421-50.51.000-539.312	RAD	Phase 2 Sightlines	Underway, will not be completed during FY 19/20	WC	20,482
20.421-50.52.171-539.462	Golf	Paradise Pump Station - (3) Actuators	On hold due to high water levels	WC	64,087
20.421-50.52.175-539.642	Golf	El Diablo Pump Station Overhaul	On hold due to high water levels	Gen R&R	135,040
20.421-50.53.002-539.462	La Hacienda RRC	Wallpaper Replacement	Quotes in Progress	WC	36,648
20.421-50.53.003-539.462	Savannah RRC	Sound System Upgrade	Quotes in Progress	WC	42,411
20.421-50.53.003-539.462	Savannah RRC	Wallpaper Replacement	Received Selection/ Quotes In Process	WC	150,000
20.421-50.53.004-539.462	Mulberry RRC	Carpet Replacement	Waiting on DESIGN	WC	41,050
20.421-50.53.004-539.462	Mulberry RRC	HVAC Replacement	In Progress Contract United	WC	12,503
20.421-50.53.004-539.462	Mulberry RRC	Wallpaper Replacement	Waiting on DESIGN	WC	150,000
20.421-50.54.016-539.462	Saddlebrook VRC	Bocce court shade structure Replacement	Quotes In Progress, Complete this FY 19/20	WC	30,000
20.421-50.54.017-539.462	Chatham VRC	Wallpaper Replacement	Received Selection/ Quotes In Process	WC	45,000
20.421-50.55.053-539.633	Rio Grande	Rio Grande Air Rifle Gun Range	Project is substantially complete pending final payments	Gen R&R	39,447
20.421-50.56.107-539.633	Mulberry Dog Park	Shade Structure Installation	Scope of project change	Gen R&R	120,567
20.421-50.57.000-539.462	Non-Facility (Infrastructure)	Short Term Asphalt Preservation Project	This is a two year project	WC	70,000
20.421-50.57.000-539.642	Golf	Golfview Pump Station Overhaul	On hold due to high water levels	Gen R&R	75,920

Total \$ 1,103,155

**Village Center Community Development District  
FY 2019-20 Carry Forward Requests**

**LSSA Fund**

Account	Acct Description	Project	Reason for Request	Funding Source	Amount
20.422.10.00.000.536.319	Other Prof Svcs	Meter Reading Assessment	Project will be billed after October Board presentations	WC	9,112
20.422.10.00.000.536.319	Other Prof Svcs	Risk Resiliency & ERP Development	Project to be started in October 2020	WC	50,000
20.422.10.00.000.536.462	Bldg/Structure Maint	Oxidation Ditch No 3 Grit Removal & Costin	Bid awarded by Board on 9/9/20	WC	109,750
20.422.10.00.000.536.633	Infrastructure	W3 System Replacement (CCC)	Project moved to 20/21	WC	50,000
20.422.10.00.000.536.633	Infrastructure	Programmable Logic Control Upgrade	Bid awarded by Board on 9/9/20	WC	57,029
20.422.10.00.000.536.633	Infrastructure	Variable Frequency Drive Upgrade	Bid awarded by Board in 10/7/20	WC	9,701
20.422.10.00.000.536.633	Infrastructure	Automated Interconnect with NSU	Bid awarded by Board on 9/9/20	WC	37,688
20.422.10.00.000.536.633	Infrastructure	Replace Well Meters (2) & Add to SCADA	Project is being re-engineered	WC	37,840
20.422.10.00.000.536.642	Capital FF&E	Asset Mgmt: GIL/LIDar & CityWorks	Multi-year, multi-phase project	WC	93,350

Total \$ 454,470

**VCSA Fund**

Account	Acct Description	Project	Reason for Request	Funding Source	Amount
20.423.10.00.000.536.319	Other Prof Svcs	Meter Reading Assessment	Project will be billed after October Board presentations	WC	6,508
20.423-10.00.000-536.633	Infrastructure	Programmable Logic Computer (PLC) Upgra	Bid awarded by Board on 9/9/20	WC	29,060
20.423-10.00.000-536.633	Infrastructure	Digester Replace Blower Control Panel & Br	Project rebudgeted in 20/21 - carry over is necessary to cover lo	WC	55,150
20.423-10.00.000-536.633	Infrastructure	Lindsey Lane Project	Carry forward needed to cover projected cost. Project is in desig	WC	100,000
20.423-10.00.000-536.633	Infrastructure	Manhole Rehab/Replacement Program	Bid awarded by Board on 8/12/20	WC	25,000
20.423-10.00.000-536.633	Infrastructure	Unit 1 & 2 Gravity Sewer Assessment & Plan	Kickoff meeting held in Sept 2020	WC	200,400
20.423-10.00.000-536.633	Infrastructure	Emergency Generator	Project moved to 20/21	WC	150,000
20.423.10.00.000.536.642	Capital FF&E	Asset Mgmt: GIL/LIDar & CityWorks	Multi-year, multi-phase project	WC	64,380

Total \$ 630,498